



IMPORTANT MESSAGE FOR FAMILIES

Dear Frost Families,

I want to take this opportunity to thank you for your support and patience as we navigate this unique situation. School continues to remain in session with normal hours. Yesterday, Superintendent Dr. Stavem sent an email with updates to LWSD efforts being made to reduce the risk of exposure and spreading of COVID-19, which included additional measures to postpone or cancel of a number of programs and procedures through March 18th. I understand how much information you are having to sift through, and my hope with this communication is not to add to the information overload, but rather to clarify what these new measures mean for Robert Frost Elementary.

1. **All volunteer programs are canceled and visitations during the school day will not be allowed.** This is intended to keep those from the community safe from our germs and us safe from theirs.

What this means for Frost:

- No WatchDOGS, art docents, pottery, or classrooms/community volunteers. If you are signed up for a WatchDOG time through March 18th, please consider scheduling yourself for another time later this year.
- This also means parents will not be permitted to eat lunch with students or walk through the building. If you are dropping off late or picking up early, please check your child in at the office. If you are waiting for a student during school hours, you may wait in the office or outside the building.
- Parents may come to the office to speak with office staff and to attend previously scheduled meetings.

1. **All after school, evening and weekend events are cancelled.** This includes PTSA sponsored events and is meant to limit large groups in one area. This also allows for the custodial staff to more feasibly clean the building and maintain additional daily disinfection routines.

What this mean for Frost:

- All evening activities and community meetings scheduled through March 18th are canceled or postponed. This includes Parent Advisory Committee and Title 1 Parent Engagement meetings previously scheduled for next week (3/11 and 3/12, respectively).

- As of right now **Enrichment programs are still running**, as they are viewed as an extension of the school day, just as our before and after school extended day. This includes after school classes (like Chess or Snapology), before school sports, and Disney Musical rehearsals. Any changes will be communicated. *In the meantime, please wait for your child outside the front double doors and students will meet you there when the class or rehearsal ends.*

1. All upcoming field trips are postponed or cancelled.

What this means for Frost:

- The 5th grade trip to Olympia originally scheduled for 3/12 is postponed. Teachers are looking for alternative dates and will communicate with 5th grade families directly for updates.

1. All non-LWSD building use is cancelled (except field use). This pertains to all outside groups utilizing the inside of our building. This is to reduce the spread of germs and to allow custodial staff to more feasibly clean the building and maintain additional daily disinfection routines.

What this mean for Frost:

- Groups include, but are not limited to: PTSA, Cub Scouts, City of Kirkland sports, etc.

1. Remote Learning Resources. Plans are being developed to make learning resources available for each grade level for students who are unable to attend school or in the event of a long-term closure.

What this means for Frost:

- District level specialists are currently organizing these resources and providing guidance for teachers about making them available.
- During our upcoming **LEAP Day on Friday, March 13**, we will be working with all teachers in the district to review delivery strategies for using our existing digital student learning management tools - PowerSchool Learning and OneNote.
- Information about how students and families can access online resources will be provided when they become available.

1. Absences: While attendance is very important, we know that right now parents may consider keeping children home from school out of an abundance of caution.

What this means for Frost:

- Please call and excuse your child's absence if they are out. You can call the safe arrival line and leave a message 24/7 (425-936-2561), call the office during school hours (425-936-2560), or email the office (FrostElementarySchool@lwsd.org).

If you know you will be keeping your child out longer than one day, please indicate the length of time in your message or email.

· **Here is helpful information to consider when making a decision about sending your child to school:**

o If your child is currently showing any signs of illness, please keep them home and follow regular district guidelines for when they should return:
<https://www.lwsd.org/programs-and-services/health-services/too-sick-for-school>.

o If anyone in your household currently has flu-like symptoms, please keep your child home.

o If your child is showing signs of illness and has possibly been exposed to a patient with Coronavirus, please keep them home from school and contact your healthcare provider for further instructions and guidance.

o If you choose to keep your child home out of an abundance of caution, please contact the school to excuse the absence.

o If any member of your household is at high risk from COVID-19 (elderly adults and persons who have underlying chronic medical conditions) you should consider keeping your child home.

7. Pantry Packs: If you receive a Pantry Pack and your child is not in attendance, parents may still come to the main office during our regular hours to pick it up (8:00-4:30). It is important we all do what we can to keep our students and staff safe. We will continue to take careful consideration to do what we can to decrease the spread of germs and viruses. Please let us know if we can help or support your family in any way. The families at Robert Frost are the backbone of this community and we will get through this because of your support of one another, involvement and patience. Thank you again!

Toby Brenner
Principal, Robert Frost Elementary School